



### Scheduling Meeting of March 5<sup>th</sup>, 2013

Number and rate of TRC and DART cases by FY - Includes Employees & Subcontractors

	FY09	Rate	FY10	Rate	FY11	Rate	FY12	Rate	FY13	Rate	Goal	Rate
<b>TRC Cases</b>	26	1.22	19	1.04	20	1.03	37	1.87	6	0.74	<12	0.65
<b>DART Cases</b>	12	0.64	6	0.34	6	0.26	17	0.83	2	0.25	<5	0.25
<b>WP/C (TRC)</b>									3			
<b>WP/C (DART)</b>									0			

WP/C = we are now tracking the number of TRC/DARTS that occur due to lack of work process and/or control or not following the work process/control.

	DART	TRC
<b>WP/C Cases (Description)</b>	<ul style="list-style-type: none"> <li>None so far</li> </ul>	<ul style="list-style-type: none"> <li>While maneuvering a manual lift, it fell over hitting the employee.</li> <li>Employee cut finger while using a hose cutter.</li> <li>Employee cut finger while handling sharp metal.</li> </ul>

**Injuries:**

Division	Category	Case Date	Date Entered	Recordable?	Rx	Medical		ESH	
						ODD	LDD	ODD	LDD
BS	FNAL	02/27/2013	02/28/2013	No		0	0	0	0

**Medical Comments:** While employee was making a delivery, he was exiting the parcel truck rear doors, when the wind blew one of the doors shut against his right thumb and package. On 2/28/13, employee reported to medical with pain, swelling and stiffness.

**ES&H Comments:** Employee was in the process of exiting a parcel truck via the rear doors carrying a five pound box and wearing gloves. As he stepped out of the vehicle a strong wind blew the rear door back into him, striking his right thumb before he was able to fully brace open the door. He did not experience any significant pain or swelling at the time of the incident. The next morning, the thumb was swollen and painful throbbing. The employee reported to his supervisor and Fermilab Medical Office where he received first aid; there were no restrictions. In hindsight, due to the windy conditions, the driver could have exited the vehicle through the sliding door at the front of the vehicle.

**Claim Pending**

AD	FNAL	01/28/2013	02/04/2013	CP		0	0	0	0
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**Medical Comments:** The employee has shown a standard threshold shift in both ears.

**ES&H Comments:** This case is being reviewed for work relatedness.

**Vehicle Accidents:**

None

**ORPS/Incidents/Notices of Violations:**

None

## **ITNA Updates Coming Soon**

There are some changes coming to the ITNA process that are intended to make it easier to complete ITNA accurately by having a more logical process flow.

Currently, after answering all the questions on the form you are taken to a page that deals with OJT for the employee. In the future, once you hit "Submit" on that OJT page you will be taken to a list of training categories which allow you to add additional courses that are not tied to an ITNA question. Once you select the additional courses and hit "Submit" the ITNA is automatically saved and you have the following options:

- Go back to the Training Web Page
- View the employee's Training Plan
- Start another ITNA
- Apply this ITNA to another person

## Required ESH Training and ITNA Status for Employees

Org	Completed Course	Required Courses	Percent Completed	Employees	Current ITNAs	ITNAs < 1 Year Old	Missing ITNAs	ITNAs > 3 Years Old
AD	8892	8983	99.0%	448	433	96.7%	0	0
APC	589	601	98.0%	52	49	94.2%	0	0
BS	2154	2185	98.6%	144	136	94.4%	0	0
CCD	1148	1162	98.8%	92	92	100.0%	0	0
CD	315	317	99.4%	36	35	97.2%	0	0
CMS	162	164	98.8%	17	17	100.0%	0	0
DI	525	539	97.4%	51	49	96.1%	0	0
ES	903	924	97.7%	42	39	92.9%	0	0
FCPA	95	95	100.0%	8	8	100.0%	0	0
FE	2422	2462	98.4%	113	107	94.7%	0	0
FI	388	398	97.5%	35	31	88.6%	0	0
LBNE	94	94	100.0%	8	8	100.0%	0	0
PD	5903	5989	98.6%	421	411	97.6%	0	0
SCD	1610	1628	98.9%	157	153	97.5%	0	0
TD	3880	3962	97.9%	220	212	96.4%	0	0
WR	1117	1128	99.0%	105	103	98.1%	1	0
Fermilab	30197	30631	98.6%	1949	1883	96.6%	1	0

Missing ITNAs and ITNAs > 3 Years Old = Red

> 95% 90-95% < 90%

Discrepancies in training data are due to errors in the D/S/C frESHTRK or PeopleSoft organization chart. Please work with your D/S/C POC to update information.

## TRC & DART Details for Current Fiscal Year

Organization	TRC Cases	TRC Rate	TRC 3-Year Average	TRC KPI	DART Cases	DART Rate	DART 3-Year Average	DART KPI
AD	4	2.44	2.33	↑	1	0.61	0.86	↓
APC	0	0.00	0.76	↓	0	0.00	0.00	→
BS	0	0.00	1.10	↓	0	0.00	0.27	↓
CCD	0	0.00	0.16	↓	0	0.00	0.00	→
CD	0	0.00	0.12	↓	0	0.00	0.12	↓
CMS	0	0.00	0.00	→	0	0.00	0.00	→
DI	0	0.00	2.38	↓	0	0.00	0.00	→
ES	0	0.00	0.89	↓	0	0.00	0.89	↓
FCPA	0	0.00	0.00	→	0	0.00	0.00	→
FE	1	2.47	3.77	↓	1	2.47	1.59	↑
FI	0	0.00	0.00	→	0	0.00	0.00	→
LBNE	0	0.00	0.00	→	0	0.00	0.00	→
PD	0	0.00	0.62	↓	0	0.00	0.19	↓
SCD	0	0.00	0.25	↓	0	0.00	0.25	↓
TD	0	0.00	1.14	↓	0	0.00	0.49	↓
WR	0	0.00	1.71	↓	0	0.00	0.00	→
Fermilab	5	0.68	1.32	↓	2	0.27	0.46	↓

$$\text{Rate} = (200,000) \times \left( \frac{\text{Number of Cases}}{\text{Hours worked}} \right)$$

(Employees only)

