CAP Validated: AD-2010-01-29-1

Description: Audit 7835 Burle Tube

Date Validated: 6/8/11

Responsible Person Fernanda Garcia Person Validating: T. Gehrke

CAP Problem Statement: A document management system is not used for the AD 7835 movement, shipping and storage procedures to provide document control. This is required in Paragraph 4.3 of the Fermilab Integrated Quality Assurance Manual. "Controls include activities such as preparation, review, approval, distribution, usage, availability, revision, and disposal of documents."

Validation: A central location on line in AD's document management system was observed. A technician was interviewed and he confirmed that if he needed information on procedures that is where he would look. The issue of multiple different paper copies of procedures has been eliminated.

Findings: None

Signature: T. Gehrke Date: 6/17/11