

QAR Team Meeting Jan 9 2012

Next Meeting – Jan 23 2012 at WH2NW (Black Hole)

First	Last	Organization	phone	email	Present
Bakul	Banerjee	CD	5251	bakulb@fnal.gov	X
Adam	Bracero	TD	2536	bracero@fnal.gov	X
Frank	Cesarano	BSS	4188	cesarano@fnal.gov	X
John	Dawson	ESH	4830	jbdawson@fnal.gov	X
Nicole	Gee	WDRS	3697	nicole@fnal.gov	X
Jed	Heyes	OQBP	3969	jhey@fnal.gov	X
Tom	King	QAE	6474	mrdrking@fnal.gov	X
John	Martzel	QAE	5061	martzel@fnal.gov	X
Kurt	Mohr	QAE	6001	kmohr@fnal.gov	X
Mike	Pakan	QAE	2236	mpakan@fnal.gov	X
Don	Rohde	AD	2367	rohde@fnal.gov	X
Eugene "JJ"	Schmidt	PPD	4328	jj@fnal.gov	X
Rod	Walton	FESS	2565	rwalton@fnal.gov	X
Jim	Wollwert	FI	5561	jwollwer@fnal.gov	

Meeting locations for future QAR meeting locations:

ALL Monday meetings in WH2NW (Black Hole) at 9:00 AM – *Every other week*

Carry Over Items & Task Assignments

1	Update Fermi Consolidated Assess Schedule Spreadsheet	Dec 31, 2011	QARs
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Items Covered Today

Topic	Assurance Council
Discussion	<ul style="list-style-type: none"> • Fermilab needs a manager (PM) for CAS. OQBP cannot do more with less people. While lots of work was done, there is more to do, e.g. drive full implementation, maintain contract and order mapping. Fermilab needs this to be done to be compliant. • There are COO Working Group slides on AC website. The Labs COO coordinating with EFCOG. There appears to be various interpretations of CAS for Labs and production plants as a result of what the DOE CEO's ideas of what CAS means. • Brinkman thought Fermilab has effective CAS implementation as well as contractor & user safety. Although communication between HEP & Lab is not too good – however this will not be tracked as a management issue. Issues will be handled as/with a weekly call between DOE & Lab (COO). • Non-ES&H Lessons Learned (LL) processing not being performed. COO evaluating the DOE LL to determine the amount of work required to maintain the LL program. • Another issue is that DOE HQ Program Managers are imposing rules on the lab without being in the contract – this is causing issues. Fermilab Site Office says all must go through them.
Resolution	N/A

Topic	Consolidated Assessment Input
Discussion	Information is still needed; some QARs compliant, eventually this will all be published. REMINDER - D/S/C (QARs) should submit all reports & assessments to consider in consolidated assessment schedule. Reports should serve as an assessment and not just a status.
Resolution	Input was due by Dec 31, 2011

Topic	Publicity to raise awareness of QAR QAE Activities and Effectiveness
Discussion	Several mechanisms were discussed like CD's campaigns, newsletter, ...
Resolution	This will be revisited in the future

Topic	Assessment Updates
Discussion	<ul style="list-style-type: none"> • Procurement <ul style="list-style-type: none"> ▪ PPD – Kick-off today and scheduled interviews start this week. ▪ BSS – Opening meeting today • V&V - QARs know if involved in Verification and Validation (V&V) – PPD & BSS start next week. • EVMS - Performing V&V on CAPs from last year's EVMS surveillance. OPPS, OQBP, & OPMO making recommendations from V&V in preparation for Surveillance in March 2012, then later by DOE.
Resolution	N/A

Topic	News / Updates / QA Issues / Successes or Challenges
Discussion	None except suggested looking at Fermidash as a progress report
Resolution	N/A

Tom King - X6474 or 630-267-6644

Meeting adjourned - duration 50 minutes

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