

## QAR Team Meeting 8/23/2010

Next Meeting – 8/30/2010 at WH2NW 9:00AM

First	Last	Organization	Present
Bakul	Banerjee	CD	
Frank	Cesarano	BSS	
Nicole	Gee	WDRS	X
Tom	Gehrke	QAE	
Jed	Heyes	QAE	X
Tom	King	QAE	X
John	Martzel	QAE	X
Tim	Miller	ES&H	
Kurt	Mohr	QAE	X
Susan	Rahimpour	QAE	X
Jim	Rife	TD	X
Don	Rohde	AD	X
Keith	Schuh	PPD	
John	Dawson	ES&H	X
Rod	Walton	FESS	X
Jim	Wollwert	FI	
Jamie	Blowers	TD	

### Action Items for Next Meeting

1	All to send the titles & reference numbers of risk assessments to T. Gehrke			
2	All to complete a Graded Approach example within 4 weeks (Sept 113).			
3				

### Updates:

Assurance Council,

- Federal government seems to be setting sustainability goals “inconsistent” with Physics goals
- COO is concerned about the 2011 CA assessment readiness – will have observer at the next CA assessment at Berkeley (mentioned Larry Hill from U of C – Nat'l Laboratory Readiness)
- Jeff Cotton has spreadsheet to assess compliance with H-13 – mapping Management Systems and Policies in compliance with DOE-FRA contract
- There is a proposal before the Board that will create another committee to conduct a management review of Fermilab Management Systems

ES&H, WDRS, BSS, N/A

### Assessments

- CD
  - finished final report which was a review of operations, but having problem encapsulating what was seen and what are CD responsibilities
  - In area of Risk Assessment, CD has a very good program, but there are no requirements to review that in the scope of this assessment.

### Graded Approach

- Need to send out the URL for Graded Approach
  - <https://bss-support.fnal.gov/products/qamodule.nsf>
- Jim & Jamie performed a TD Assessment Practice Entry and had some problems removing information after making an entry
- The most recent changes for the GA Tool probably not recorded – should ask about sending out the latest “How-To” – Nathan provided the following link (but it is not working right now)
  - [http://www.fnal.gov/directorate/OQBP/Index\\_Files/Procedures\\_Forms/Graded\\_Approach-Procedure\\_Rev%20000-1%20B10.pdf](http://www.fnal.gov/directorate/OQBP/Index_Files/Procedures_Forms/Graded_Approach-Procedure_Rev%20000-1%20B10.pdf)
- ALL – please have a GA practice entry performed by Sept 13

Process Improvement, N/A

Tom King

Meeting adjourned – duration 60 min