

**QAR Team Meeting 4/19/2010**

**Next Meeting – 4/26/2010 at WH2NW “Black Hole” 9:00AM**

First	Last	Organization	Present
Bakul	Banerjee	CD	X
Frank	Cesarano	BSS	X
Nicole	Gee	WDRS	X
Tom	Gehrke	QAE	X
Jed	Heyes	QAE	X
Tom	King	QAE	
John	Martzel	QAE	X
Tim	Miller	ES&H	X
Kurt	Mohr	QAE	X
Susan	Rahimpour	QAE	X
Kurt	Riesselman	COMM	
Jim	Rife	TD	X
Don	Rohde	AD	X
Keith	Schuh	PPD	
John	Dawson	ES&H	
Rod	Walton	FESS	X
Jim	Wollwert	FI	

**Carry Over Items & Task Assignments**

1				
2				
3				

Agenda for today.

Assurance Council updates: Discussion about Management systems. Will need to ID Management systems & name them.

Assessments: Planning meeting for the TD assessment took place. Scope will include specific machinery & processes. This will be a combined assessment with the tripartite assessment. The Document Control requirements have created all of the CAPS so far.

ES&H updates: N/A

WDRS updates: N/A

BSS updates: N/A

**NOTES:**

Kurt presented proposed definitions of OJT & guidelines of what determines OJT.

Tom Gehrke  
Meeting adjourned – duration 1hr 5 min