

# QAR Team Meeting 11/1/2010

## Next Meeting – 11/8/2010 at WH2NW 9:00AM

First	Last	Organization	Present
Bakul	Banerjee	CD	X
Frank	Cesarano	BSS	X
Nicole	Gee	WDRS	X
Tom	Gehrke	QAE	X
Jed	Heyes	QAE	X
Tom	King	QAE	X
John	Martzel	QAE	X
Tim	Miller	ES&H	
Kurt	Mohr	QAE	
Susan	Rahimpour	QAE	
Jim	Rife	TD	
Don	Rohde	AD	X
Keith	Schuh	PPD	X
John	Dawson	ES&H	
Rod	Walton	FESS	

### Action Items for Next Meeting

1				
2				
3				

### Updates:

**Assurance Council:** FRA review committee will replace the Administrative Peer Review committee. The Administrative Peer Review has been questioned regarding the accuracies in the past. Representatives from the U of I, Honeywell, Oak Ridge will be included in the FRA review.

New rules for addresses including .gov were discussed. If a person is using the .gov email & is not a federal employee, actions will need to be taken to clarify that the person using the .gov address isn't a federal employee.

Government gave a less than satisfactory report on Fermilab's handling of ARRA funds. The proposed Chief Engineer position is still open. A reorganization is being researched to see if that can satisfy the function of Chief Engineer.

An "impact on proposal" review is being discussed. This will be a mechanism for projects to get inputs from other Fermilab areas as to how the project will impact them.

A sustainability plan was submitted.

A new format for new program documents is being proposed. This will ensure the program documents meet minimum requirements. A priority list of program documents yet to be done is being compiled.

CAS implementation schedule/status was reviewed. The detailed schedule is available on the AC website.

**ES&H:** N/A

**WDRS:** N/A

**BSS:** N/A

**Assessments:** Closing meeting for TD is being done today. Closing meeting for WDRS will be later this week. The BSS/AD opening meeting is today.

**Graded Approach:** N/A

**Process Improvement:** N/A

**Agenda for today:**

Review standard agenda items.

**NOTES:**

Tom Gehrke  
Meeting adjourned – duration 50 min