

**QAR Team Meeting 12/6/2010**

**Next Meeting – 12/13/2010 at WH2NW 9:00AM**

First	Last	Organization	Present
Bakul	Banerjee	CD	X
Frank	Cesarano	BSS	X
Nicole	Gee	WDRS	
Tom	Gehrke	QAE	X
Jed	Heyes	QAE	X
Tom	King	QAE	X
John	Martzel	QAE	X
Tim	Miller	ES&H	X
Kurt	Mohr	QAE	X
Susan	Rahimpour	QAE	X
Jim	Rife	TD	
Don	Rohde	AD	X
Keith	Schuh	PPD	X
John	Dawson	ES&H	X
Rod	Walton	FESS	X

**Action Items for Next Meeting**

1				
2				
3				

**Updates:**

**Assurance Council:** Meets tomorrow

**ES&H:** N/A

**WDRS:** N/A

**BSS:** N/A

**Assessments** FESS/CD is working on scope, schedule, & people interviewed.

**Graded Approach:** N/A

**Process Improvement:** N/A

**Agenda for today:**

Lessons learned presentation by Ed Vokoun

**NOTES:**

Ed further defined the mechanics of the Lessons Learned program including the role of QARs.

Tom Gehrke

Meeting adjourned – duration 50 min