

**Agenda for NOvA Working Group Meeting  
October 16, 2007  
10:30 am - Noon  
Snake Pit WH2NE**

- 1) Feedback on interchanges between the Directorate/Project and OHEP [Hugh Montgomery/ Steve Holmes/ John Cooper/ Mike Procario]
- 2) NOvA Progress Report [John Cooper/Ron Ray/Nancy Grossman]
  - a) Environmental Assessment [John Cooper/ Keith Schuh / Sally Arnold]
  - b) DOE Lehman CD-2/3a Review Preparations –Oct. 23-25 [John Cooper]
    - i) Webpage postings
      - (1) Talks
      - (2) Response to prior Director’s CD-2/3a Reviews and DOE’s CD-1 Review Recommendations
    - ii) Plans for plenary and breakout sessions setup and implementation (handouts(paper and electronic), drill down process, etc.)
  - c) Preparation Plan for OECM EIR
    - i) Webpage posting
    - ii) 1<sup>st</sup> day agenda
- 3) Discuss Logistics for DOE Lehman Review and EIR [Dean Hoffer]
- 4) NOvA Timeline [Dean Hoffer]
- 5) Next Meeting Nov. 2 [Dean Hoffer]

**Action Items**

(New Items from Oct. 2 WGM)

- 1) Address Pepin’s requested that FNAL Procurement Representative signoff on NOvA’s Acquisition Plan [Ron Ray, Bob Cibic]
- 2) Determine if DOE SFO can electronically signoff documents in NOvA’s Docdb [Alan Wehmann]
- 3) Discuss FY2011 shutdown schedule start date with Steve Holmes and Roger Dixon and get back with NOvA. [Hugh Montgomery]
- 4) Send to Dean the name and contact information of EIR Reviewer that needs access to NOvA’s project file and Open Plan to start process for getting the reviewer access rights. [Pepin Carolin]

(Carryover from Sept. 18 WGM)

- 5) Develop document that describes assumptions used in building the schedule. [Ron Ray/Bill Freeman]

(Carryover from Sept. 04 WGM)

- 6) Send copy of updated EA to ES&H (Bill Griffing) and Mike Martens to review prior to notification to Fermi’s nearest neighbors about submittal of EA. [John Cooper]