

Report Outline and Reviewer Assignments
for
Fermilab Director's/DOE FSO's Performance Management Review
of the NOvA Project
June 19-20, 2007

Executive Summary	<u>Frank Gines</u> <u>Dean Hoffer</u>
1.0 Introduction	<u>Dean Hoffer</u>
2.0 Management Organization Change Control Reporting and Analysis	<u>Bob Swale</u> Frank Gines Ed Temple
3.0 Schedule Schedule Structure (Predecessor, Successors, Constraints, Task Durations) Resource Loading and Leveling WBS and Milestone Dictionary Schedule Status	<u>Fran Clark</u> <u>Dean Hoffer</u> <u>Greg Hanson</u>
4.0 Earned Value Performance Measurement Techniques Coupling to Schedule Coupling to Laboratory Accounting System	<u>Ann Nestander</u> <u>Greg Hanson</u> <u>Fran Clark</u>
5.0 Charge Questions	
5.1 Is the system effectively documented?	<u>Fran Clark</u>
5.2 Will the system produce timely and accurate reports in a readable and meaningful format?	<u>Ann Nestander</u>
5.3 Will the system satisfy Fermilab's and DOE's information needs?	<u>Bob Swale</u>
5.4 Are the relevant personnel adequately knowledgeable about operation of the system and do they make use of the information?	<u>Greg Hanson</u>
5.5 Has the NOvA Project addressed how Earned Value will be handled for the work covered under the Cooperative Agreement (CA) and will it give project management the information needed to monitor progress?	<u>Ed Temple</u>
5.6 Does the NOvA Project meet the objectives of the ANSI/EIA-748-A-1998 EVMS Guidelines under the:	
a. Organization category?	<u>Bob Swale</u>
b. Planning, Scheduling and Budgeting category?	<u>Fran Clark</u>
c. Accounting Considerations category?	<u>Ann Nestander</u>
d. Analysis and Management Reports category?	<u>Greg Hanson</u>
e. Revisions and Data Maintenance category?	<u>Ed Temple</u>
5.7 Does the proposed performance management system meet current DOE Earned Value Management System (EVMS) assessment and reporting requirements?	<u>Frank Gines,</u> <u>Dean Hoffer</u>

- Note underlined names are the primary writer.