



## GDE – Accelerator Advisory Panel

- Purpose: provide a strong advisory process
  - **beyond that traditionally provided through ‘visiting committees’**
- Strategy and Guideline: Involve key members of community *as advisors* by asking them to monitor progress of the TDP work
  - **by getting reports from PMs and**
  - **by participating in technical meetings *invited as “Observer”*,**
    - Monthly Technical-area Group Leader Meetings, and
    - Specific meetings (such as SCRF meeting at Fermilab),
    - GDE meetings and Individual communication

## AAP 'Observer' team:

Themes	AAP
Strategic Planning	Dorfan
CFS	Elsen
SRF	Padamsee
BDS / MDI / ATF	Napoly
Damping ring	Oide
Integration Group	Himel

Chair: Bill Willis



## AAP Member's Dual role:

### Definition:

1. To provide helpful comments and advice to the leadership (PM) while attending the group's meetings and presentations. Send summary comments to leader (PM) at the end of large group meetings.
2. To keep track of progress towards ILC goals and be alert to topics that may be worthy of closer examination and review by the AAP at some future time.



# Meaning of “Observer”:

- Observers:
  - Invited/welcome to participate in the regular meetings, monitor the progress, and give the Director and/or PMs their comments and/or advice.
  - Not expected to be directly involved in decision/consensus made in the meetings or in discussions of the TDP leadership, thereby to:
  - Keep their hands free to be able to review the progress and/or decision made by TDP leadership.



## Proposal for the Interim AAP Review in TDP-1

- The first **AAP** review is *proposed* to be carried out, using a **GDE** meeting time period, in early 2009,
  - **Advantage:** key persons easier to get together
  - **Constraint:** a limited time for review, possibly each one day for SCRF, CF&S, and AS.
- Possible arrangement:
  - **Monday: Plenary (general) sessions,**
  - **Tuesday, Wednesday, and Thursday : AAP review (in series)**
  - **Friday: Close-out of review and General Closing Plenary Sessions**
- Reviewer arrangements:
  - **This is the matter to be determined by AAP**
  - **A few or limited number of reviewers should be acceptable.**



## Interim Review:

Charge →

- Given the TDP Plan, do ongoing design and technical R&D efforts show needed progress toward top level TDP1 & TDP2 milestones?

Session Structure →

- Technical Group (design and test efforts) driven:
  - **results**
  - **technical strategy and plans**
  - **attendance and support by PM team → ‘project technical meeting’**