

# Assurance Council



## MINUTES

9/14/10

10:30

COMITIUM

<b>MEETING CALLED BY</b>	Bruce Chrisman			
<b>TYPE OF MEETING</b>	Fermilab Assurance Council			
<b>FACILITATOR</b>	Bob Grant			
<b>NOTE TAKER</b>	M. Tolian			
<b>ATTENDEES</b>	B. Chrisman C. Conger <del>E. Hill</del> R. Ortgiesen	B. Grant D. Carlson K. Van Vreede V. White	A. Filak <del>G. Leonard</del> <del>N. Grossman</del> <del>S. Henderson</del>	<del>B. Boroski</del> G. Bock T. Miller J. Cotton

### Agenda topics

- Polling of Members for Management Issues
- Continue Review of Current List of Management Issues
- Continue Discuss Ownership of Management Systems

### DISCUSSION

#### Management Issues -

Large number of fraudulent AP checks found by the Accounting Dept. – 20 or more

Staffing for all Projects

1. Engineering
2. Physicists
3. ES&H
4. Project Controls

Contract extension

#### Ownership of Management Systems –

Engineering will remain Chief Engineer (TBD) until B. Chrisman talks to Director

Science Program will remain Lab Director until B. Chrisman talks to Director

Corporate Governance = FRA BOD

Communications = Director, Office of Communications

B. Grant will update the Proposed Management Systems chart to show ownership assignments & will post w/ meeting minutes.

#### PEMP Goals –

George Malosh & Devon Streit are looking for a very small number of Notable Outcomes. B. Chrisman said his most recent call with D. Streit indicated any change to this.

Stressed success-oriented dialog in year-end reporting.

B. Grant asked the Council to consider how the Lab will prove that it used a graded approach to implement controls. Council should talk to its QARs about the graded approach tool. Discussion followed about graded approach vs. risk registers.

### ITEMS FOR FOLLOW-UP

### SPECIAL NOTES OR HANDOUTS

**All Meeting Minutes, along with any handouts and slide presentations, will be posted on the web at:**

[http://www.fnal.gov/directorate/OQBP/ac\\_2010.html](http://www.fnal.gov/directorate/OQBP/ac_2010.html)

