

Assurance Council



MINUTES

3/2/10

10:30

COMITIUM

MEETING CALLED BY	Bruce Chrisman			
TYPE OF MEETING	Fermilab Assurance Council			
FACILITATOR	Bob Grant			
NOTE TAKER	M. Tolian			
ATTENDEES	B. Chrisman C. Conger L. Hill	B. Grant D. Carlson K. Van Vreede	A. Filak K. Collins T. Miller	B. Boroski M. Michels V. White

Agenda topics

- Polling of Members for Management Issues
- Status of Corporate Contract Commitments
- Status of Directorate Policy Manual rewrite

DISCUSSION

Management Issues –

Computing – Power issue
Down the road – WDRS R2A2 for managers & professional employees
Chief Engineer & Engineering Manual– no response yet from P. Oddone. B. Chrisman will approach him personally. Affects the Team Center software program as well.

Corporate Commitments –

L. Hill outlined initiatives – promised within first 5 years of the Contract. Basically they fall into two categories that he is responsible for; Lab-driven and corporate financial decisions. The larger deliverables, like Lab management, outreach, etc. are on track.

Y-K. Kim is assigned to the Lab strategic planning.

There is a cluster of issues that has much riding on it that includes the human asset plan, resource loaded WBS, R2A2, and space utilization.

The WBS group is aware of the timeline, but it is a large scale project to be completed within the 2 years remaining on the Contract. Some discussion of how far along the Lab is in attaining the goal. It may help to have DOE clarify the criteria.

The Management Dashboard also needs to be revisited. It has been on the back burner with other projects taking up resources at this time.

L. Hill also asked about Integrated Contractor Assurance, and a lengthy discussion followed. B. Chrisman will be meeting next Wednesday in Denver and plans to argue the issue at that time.

B. Chrisman will also talk to D. Hoffer and P. Oddone regarding the resource loaded WBS and the Dashboard projects.

Directorate Policy Rewrite –

At the next Assurance Council meeting, there should be something to review.

ITEMS FOR FOLLOW-UP

B. Chrisman to talk to P. Oddone about Chief Engineer & Manual. Will also talk about WBS & Dashboard, with P. Oddone & D. Hoffer.

SPECIAL NOTES OR HANDOUTS

All Meeting Minutes, along with any handouts and slide presentations, will be posted on the web at:

<http://www.fnal.gov/directorate/OQBP/AC.htm>